



THE UNIVERSITY OF
MELBOURNE

Memorandum

TO: University of Melbourne Extension Program School Centre Teachers

FROM: Kellie Henderson, Admissions Coordinator, Office of Admissions

DATE: 30 August 2010

SUBJECT: **University of Melbourne Extension Program**

Dear University of Melbourne Extension Program School Centre Teachers,

For your reference please find enclosed a copy of the *Opportunities for Year 10, 11 and 12 Students* publication containing information about the University of Melbourne Extension Program and the Kwong Lee Dow Young Scholars Program. This publication has recently been distributed to all Victorian secondary school Principals, Year 11 Coordinators, Careers Advisers and Gifted Education Coordinators.

In addition to sending you the brochure I wanted to take this opportunity to provide you with some updates about the Extension Program:

Extension Program participant fees in 2011

You will be aware that the Office of Admissions has been considering the introduction of an Extension Program participant fee since early last year. Following consultation with academic staff and Extension Program School Centres last year, the decision was made to introduce a fee but postpone the introduction of a fee until 2011 enrolments. A proposal to introduce a participant fee from 2011 has now been submitted to the University's Senior Executive and will be considered at their September meeting. The outcome of this meeting will be advised late September.

This proposal summarises the feedback that was received from Extension Program School Centres and academic staff last year and outlines the pros and cons of introducing a fee. For your information, the Office of Admissions has proposed that the following arrangements are introduced for the Extension Program in 2011:

1. A participant fee of \$400 per semester. This fee would be standard across all Extension Program subjects and would not be affected by the EFTSL value of the subjects undertaken.
2. Participants who are able to demonstrate financial need (through receipt of a Centrelink benefit) will receive an equity discount of 50% of the standard fee.
3. School centres will be given a teaching allowance of 50% of the participant fee per student (based on the number of students enrolled in semester 1 post-census) and will retain the flexibility to charge an additional "school centre fee" to participants if desired.
4. University teaching departments will continue to be funded at the current levels and paid retrospectively in a lump sum based on students enrolled in the prior year.

There was a mixed response to this proposal last year with some of you indicating support and others expressing reservations. I hope that at this time you may understand the Office of Admissions' position that a participant fee is necessary to ensure the ongoing viability of this important Program. To put the fee in context – it will not cover the full cost of the Extension Program and it is cheaper (in most cases significantly cheaper) than completing the same subjects as an undergraduate student. You will now be supported financially through the teaching allowance that we will provide you and students who demonstrate financial need will receive a 50% discount. We look forward to continuing to work with you to offer Extension Program subjects to this cohort of high-achieving, enthusiastic Year 12 students.

Extension Program School Centre participation in 2011

Please find a Teacher and School Centre Participation Confirmation form enclosed. It would be much appreciated if you could complete this and return it as soon as possible so that we can be as accurate as possible in our interactions with prospective Extension Program students.

Extension Program key dates

Important dates pertaining to the Extension Program 2011 intake include:

21 October 2010	Extension Program Information Evening
29 October 2010	Extension Program music applications close
19 November 2010	All other Extension Program applications close
16 December 2010	Celebration Evening/Prizes Ceremony (information to be provided at a later date)
15 December 2010	Last day for 2011 applicants to submit their results
15 December 2010 – early 2011	Selection period

Extension Program Information Evening

Thursday 21 October 2010, Theatre GM15 – Law Building

Details about the Information Evening will be sent to you during September. As in previous years, you are encouraged to let Year 11 students at your school know about the Information Evening, as it is a valuable opportunity for them to find out more about the Extension Program.

2011 Extension Program applications

For the first time Extension Program applications are this year being submitted online. If you would like detailed information about the application process for 2011 please refer to the Extension Program website: www.futurestudents.unimelb.edu.au/school/aust/umep/apply

Extension Program contact details

If you have any questions about any of the above information, please don't hesitate to contact me (kellieh@unimelb.edu.au or 8344 4393) or Admissions Assistant Tonia Burrige (toniab@unimelb.edu.au or 8344 5538). To request additional copies of the Extension Program brochure, please contact Tonia and she will have these sent out to you.

Yours sincerely,



Kellie Henderson

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